

CANADA VISITOR VISA

Comprehensive Evaluation Form

A structured pre-assessment for a proposed Canadian Temporary Resident Visa (Visitor Visa) application.

HOW TO USE THIS FORM

Complete each section as accurately as possible. Add supporting evidence where available. This document is designed for case preparation and preliminary review; it is not an official IRCC application form.

Applicant full name

Nationality

Proposed travel month / year

Case officer / consultant

Mobile number

Email address

APPLICANT DECLARATION

All information and documents supplied must be complete and truthful. Prior visa refusals, immigration breaches and legal issues must be disclosed for an accurate review.

CONFIDENTIAL - FOR APPLICANT & CASE REVIEW USE

01

Applicant Identity & Passport

Provide information exactly as shown in your current passport.

Full name (as in passport)	Date of birth (DD / MM / YYYY)	Nationality
Place of birth	Marital status	Current country of residence
Residential address	Mobile number	Email address

PASSPORT DETAILS

Passport number	Issue date	Expiry date
Place of issue	Other nationality / passport? (Yes / No)	
Current residence permit, country & expiry (if applicable)	Residence permit number (if applicable)	

Previous passports & residence history

☐ Previous passports available

☐ Travel stamps / visas available

☐ Lived abroad more than 6 months

☐ Applying outside country of nationality

List all countries where you lived for more than 6 months during the past 10 years, including dates and status

CASE NOTE

Please include copies of current and previous passports where these show travel history, prior visas or immigration permissions.

02

Visit Purpose & Travel Plan

Your proposed visit should be consistent, time-bound and supported by clear documentation.

PRIMARY PURPOSE OF TRAVEL

- ☐ Tourism / holiday
- ☐ Visiting family
- ☐ Visiting friends
- ☐ Business meeting / short activity
- ☐ Conference / exhibition
- ☐ Other

Explain the main purpose of your proposed visit to Canada

Proposed arrival date

Proposed departure date

Expected duration of stay

Main cities / provinces to be visited

Will you travel alone? If no, list accompanying travellers

TRAVEL & ACCOMMODATION

- ☐ Flight itinerary / reservation available
- ☐ Hotel booking available
- ☐ Staying with a Canadian host
- ☐ Rental / other accommodation
- ☐ Self-funded trip
- ☐ Sponsored by another person

Estimated total trip budget (currency)

Who will pay for the trip?

Outline the planned itinerary, key activities and accommodation arrangement

03

Family Profile & Home-Country Ties

Family structure and ongoing commitments can help clarify your reasons to return after travel.

SPOUSE OR PARTNER

Do you have a spouse / partner?

Will spouse travel with you?

Full name

Nationality / current country of residence

Occupation / employer

Reason spouse will remain (if not travelling)

CHILDREN

FULL NAME	DATE OF BIRTH	CURRENT COUNTRY	SCHOOL / OCCUPATION	TRAVELLING TO CANADA?

OTHER FAMILY & DEPENDENCIES

- ☐ Parents / relatives depend on you
- ☐ Children remain in home country
- ☐ Ongoing family-care responsibility
- ☐ Spouse has ongoing responsibilities
- ☐ Applicant has financial responsibility for dependents
- ☐ Other recurring family responsibility

Provide relevant family details, including any immediate relatives in Canada and arrangements for family remaining in the home country

04

Employment, Study or Business Position

This section identifies your professional and economic connection to your country of residence.

CURRENT STATUS

- | | | |
|---|---|---|
| ☐ Full-time employee | ☐ Part-time employee | ☐ Business owner |
| ☐ Self-employed | ☐ Student | ☐ Retired |
| ☐ Homemaker | ☐ Unemployed | ☐ Other |

FOR EMPLOYEES

Employer / company name

Job title / position

Employment start date

Monthly salary / income

Contract type

Employment leave approved? (Yes / No)

Expected return-to-work date

Employment letter available? It should confirm position, salary, approved leave and return-to-work date

FOR BUSINESS OWNERS / SELF-EMPLOYED APPLICANTS

Business name

Business registration date / number

Industry / business activity

Applicant ownership percentage

Average monthly turnover / income

Who will manage the business during travel?

FOR STUDENTS OR RETIRED APPLICANTS

Institution / previous occupation

Course / pension income / retirement details

05

Financial Capacity, Assets & Source of Funds

Financial evidence should demonstrate the proposed visit is affordable and that funds have a clear origin.

BANKING & INCOME

Approximate available funds

Currency

Months of bank statements available

Primary bank / institution

Monthly income

Income source

- | | |
|---|--|
| ☐ Salary income | ☐ Business income |
| ☐ Savings | ☐ Pension income |
| ☐ Rental income | ☐ Investment income |
| ☐ Sale of property / vehicle | ☐ Inheritance |
| ☐ Family support / sponsor | ☐ Other |

Explain the main sources of funds shown in bank statements

ASSETS & ONGOING FINANCIAL COMMITMENTS

- | | |
|--|---|
| ☐ Residential property | ☐ Commercial property / land |
| ☐ Business ownership | ☐ Vehicle ownership |
| ☐ Investments / savings certificates | ☐ Rental income property |
| ☐ Education / family support obligations | ☐ Mortgage / loan payments |
| ☐ Business payroll / supplier obligations | ☐ Dependent family support |

Describe major assets, recurring financial evidence and financial obligations that support the applicant's return

06

Travel History & Immigration Compliance

Document prior travel accurately, including visa refusals, cancellations and immigration issues.

INTERNATIONAL TRAVEL HISTORY
List the principal countries visited during the past 10 years. Use prior passports / visas where possible.

COUNTRY	YEAR	PURPOSE OF TRAVEL	VISA TYPE	RETURNED ON TIME?

PREVIOUS VISA RECORD

- ☐ Canada
- ☐ United Kingdom
- ☐ Australia / New Zealand
- ☐ Other countries with visa requirements
- ☐ United States
- ☐ Schengen Area
- ☐ Japan / South Korea
- ☐ Previous passport(s) available

Any visa refusal, denied entry, overstay or immigration issue? (Yes / No)

If yes, state country, date and reason

If previously refused, explain what has changed

Further explanation or additional evidence now available

07

Canadian Host, Invitation & Previous Canada History

Complete this section if a Canadian contact, invitation or prior Canada application is relevant.

CANADIAN CONTACT / HOST

Canadian contact / host? (No / Yes)

Host's full name

Host's address / city / province

- ☐ Invitation letter available
- ☐ Host employment / income evidence
- ☐ Host will provide accommodation

PREVIOUS CANADA HISTORY

- ☐ Previously visited Canada
- ☐ Previously applied for a study permit
- ☐ Previously applied for permanent residence

Relationship to applicant

Canadian status (citizen / PR / permit holder)

Host's telephone / email

- ☐ Proof of host's passport / status
- ☐ Host address / accommodation proof
- ☐ Host will provide financial support

- ☐ Previously applied for a visitor visa
- ☐ Previously applied for work permit
- ☐ Biometrics previously provided

If yes, provide dates, purpose, outcomes and previous application numbers if available

Have you ever received a Canadian refusal, compliance notice or other Canadian immigration decision? Provide details

08

Admissibility, Medical & Legal Declarations

Provide complete and truthful information. An incomplete answer may affect the accuracy of the preliminary review.

Do you have a medical condition that may require treatment or assistance during travel? ☐ No ☐ Yes

If yes, provide full details

Have you ever been arrested, charged or convicted of a criminal offence in any country? ☐ No ☐ Yes

If yes, provide full details

Have you ever been removed, deported or received an immigration order in Canada or another country? ☐ No ☐ Yes

If yes, provide full details

Have you ever been involved in military, police, security or intelligence service? ☐ No ☐ Yes

If yes, provide full details

Any involvement in terrorism, espionage, human-rights violations, war crimes or organized crime? ☐ No ☐ Yes

If yes, provide full details

IMPORTANT DECLARATION

A visa application must contain complete and accurate information. Previous refusals, immigration breaches, criminal matters and relevant medical or security questions should never be concealed. Where a matter applies, collect supporting records and prepare a factual explanation.

09

Minor Child Information (if applicable)
Complete this page for applicants under 18 years of age.

Minor applicant full name	Date of birth
Will the minor travel alone?	Will the minor travel with only one parent or legal guardian?
Name of accompanying adult (if any)	Relationship to the minor
ACCOMPANYING ADULTS & FULL NAME	
☐ Minor's birth certificate available	☐ Signed consent letter from non-travelling parent(s)
☐ Passport copy of non-travelling parent(s)	☐ Court / custody documents where applicable
Describe the minor's travel arrangement and custody / consent position	
Additional details or documents available	



NOT APPLICABLE?
If this section does not apply, leave it blank and move to the document checklist.

10

Document Readiness Checklist

Tick available documents. The final document list is determined by the applicant's situation and IRCC's online checklist.

IDENTITY & CIVIL DOCUMENTS

- | | |
|---|--|
| ☐ Current passport | ☐ Previous passports |
| ☐ National ID / civil identity | ☐ Birth certificate |
| ☐ Marriage / divorce certificate | ☐ Family booklet / household registry |
| ☐ Recent digital photograph | ☐ Certified translations |

TRAVEL & VISIT DOCUMENTS

- | | |
|--|--|
| ☐ Flight itinerary | ☐ Hotel reservation |
| ☐ Travel plan / activities | ☐ Event / conference registration |
| ☐ Business meeting letter | ☐ Invitation letter |
| ☐ Host status / passport copy | ☐ Host accommodation proof |

EMPLOYMENT, STUDY & BUSINESS DOCUMENTS

- | | |
|---|---|
| ☐ Employment letter | ☐ Approved leave letter |
| ☐ Salary slips | ☐ Employment contract |
| ☐ Business registration | ☐ Tax records |
| ☐ Business bank statements | ☐ Company profile / invoices |

FINANCIAL & HOME-COUNTRY TIES

- | | |
|---|--|
| ☐ Personal bank statements | ☐ Savings / investment certificates |
| ☐ Income proof | ☐ Property documents |
| ☐ Rental income evidence | ☐ Family dependency evidence |
| ☐ School enrolment letters | ☐ Loan / business commitment evidence |

TRAVEL & IMMIGRATION HISTORY

- | | |
|--|--|
| ☐ Previous visas | ☐ Entry / exit stamps |
| ☐ Old passports | ☐ Visa refusal letters |
| ☐ Previous Canada records | ☐ Biometrics confirmation / receipt |

11

Internal Case Review & Applicant Declaration

This page is for the preliminary review and final confirmation of information supplied.

PRELIMINARY CASE REVIEW

ASSESSMENT AREA	STRONG	MODERATE	NEEDS ATTENTION	NOTES
Purpose of travel	☐	☐	☐	
Travel plan / itinerary	☐	☐	☐	
Employment / business ties	☐	☐	☐	
Family ties outside Canada	☐	☐	☐	
Financial capacity	☐	☐	☐	
Source of funds	☐	☐	☐	
Assets / commitments	☐	☐	☐	
Travel history / compliance	☐	☐	☐	
Previous refusals / explanation	☐	☐	☐	
Host / invitation evidence	☐	☐	☐	
Overall temporary intent	☐	☐	☐	

Key risks, missing evidence or required explanations

Recommended documents and actions before submission

APPLICANT DECLARATION

I confirm that the information provided in this assessment form is true, complete and accurate to the best of my knowledge. I understand that this document is for preliminary assessment and preparation only; it does not guarantee a visa decision.

Applicant full name

Date

Applicant signature

Consultant / case officer